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HAWICK COMMON GOOD FUND SUB-COMMITTEE TUESDAY, 16 FEBRUARY, 2016

A MEETING of the HAWICK COMMON GOOD FUND SUB-COMMITTEE will be held in the
LESSER HALL, TOWN HALL, HAWICK on TUESDAY, 16 FEBRUARY 2016 at 4.00 pm

J. J. WILKINSON,
Clerk to the Council,

9 February 2016

| BUSINESS | | |
|-----------------|---|---------|
| 1. | Apologies for Absence | |
| 2. | Order of Business | |
| 3. | Declaration of Interest | |
| 4. | Minute (Pages 1 - 6) Consider Minute of meeting held on 17 November 2015 (copy attached), | 2 mins |
| 5. | Financial Assistance (Pages 7 - 36) Consider applications for financial assistance from:- (i) Drumlanrig St Cuthbert's Primary School. (Copy attached) (ii) Escape Youth Service, Hawick Youth Centre. (Copy attached). | 10 mins |
| 6. | Monitoring Report for nine months to 31 December 2015 (Pages 37 - 48) Consider report by Chief Financial Officer. (Copy attached). | 10 mins |
| 7. | Hawick Woodlot To consider update from the Estates Surveyor. | 10 mins |
| 8. | Hornshole To consider update on progress by Managing Solicitor. | 10 mins |
| 9. | Hawick Race Course To consider update from the Property Officer. | 10 mins |
| 10. | Property Update | 10 mins |

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| | Consider update from the Estates Surveyor and Property Officer. | |
| 11. | Hawick Market To consider update on progress by Estates Surveyor. | 10 mins |
| 12. | Items Likely to be taking in Private Before proceeding with the private business, the following motion should be approved:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraph of Part 1 of Schedule 7A of the aforesaid Act.” | |
| 13. | Private Minute (Pages 49 - 50) Consider the private Minute of the Meeting held on 17 November 2015 (Copy attached). | 2 mins |
| 14. | Pilmuir Farm (Pages 51 - 52) To consider letter from tenant. (Copy attached). | 10 mins |
| 15. | Any Other Items Previously Circulated | |

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Sub-Committee:- Councillors G. Turnbull (Chairman), A. Cranston, S. Marshall, W. McAteer, D. Paterson and R. Smith

Mrs A Knight, Burnfoot Community Council
Mr J Little, Hawick Community Council

Please direct any enquiries to Judith Turnbull Tel No. 01835 826556
judith.turnbull@scotborders.gov.uk

SCOTTISH BORDERS COUNCIL
HAWICK COMMON GOOD FUND SUB-COMMITTEE

MINUTES of Meeting of the HAWICK
COMMON GOOD FUND SUB-COMMITTEE
held in Lesser Hall, Town Hall, Hawick on
Tuesday, 17 November, 2015 at 4.00 pm

Present:- Councillors S Marshall (Chairman), A Cranston, W McAteer, D Paterson,
R. Smith, Mrs A Knight and Mr J Little.

Apologies:- Councillors G Turnbull.

In Attendance:- Managing Solicitor (R Kirk), Corporate Finance Manager (L Mirley), Estates
Officer (J Morison), Property Officer (F Scott), Democratic Services Officer (J
Turnbull)

Members of
Pubic:- 5

1. **ORDER OF BUSINESS**

The Chairman varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting.

2. **MINUTE**

There had been circulated copies of the Minute of the Meeting held on 16 September 2015.

DECISION

APPROVED the Minute for signature by the Chairman.

3. **URGENT ITEM**

Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Chairman was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed / make an early decision.

4. **FINANCIAL ASSISTANCE**

There had been circulated copies of an application from Hawick Reivers' Association requesting financial assistance of £2,500 towards the overall running cost of Hawick Reivers' Festival. Scottish Borders Council's (SBC) Funding and Project Officer had advised that the Community Grant scheme was not applicable for annual contributions and that support grants would normally be made as a stop gap to support groups. SBC's Events Team were keen to support the Association and would liaise with them to look at business planning, marketing and promotion and, in particular, to advise them of how best they could make promotional links to the Borders Railway. The Chairman of the Association was in attendance and advised that the Festival was highly valued by the community. The majority of the attractions they provided were free to the public and the Festival encouraged involvement by all ages. The Association were considering an enhanced marketing strategy in the hope of attracting visitors to the town via the Borders Railway. They were also seeking funding from Awards for All towards equipment. Members discussed the application and agreed to award £2,500.00 to Hawick Reivers' Association. The Chairman of the Association thanked the Sub-Committee for the contribution which was much appreciated.

DECISION

AGREED to award a grant of £2,500.00 to Hawick Reivers' Association towards the running cost of Hawick Reivers' Festival.

MEMBER

Councillor Cranston joined the meeting during consideration of the above report.

5. MONITORING REPORT FOR SIX MONTHS TO 30 SEPTEMBER 2015

There had been circulated a report by the Chief Financial Officer providing details of income and expenditure for the Hawick Common Good Fund for the six months to 30 September 2015, full year projected out-turn for 2015/16 and projected balance sheet valued to 31 March 2016. Appendix 1 to the report provided a projected Income and Expenditure position. This showed a projected deficit of £37,442 for the year. A reduction to the £40,660 deficit reported in August 2015, due to increased rental income, was detailed in section 4.2 of the report. Appendix 2, to the report, provided a projected Balance Sheet to 31 March 2016. It showed a projected decrease in the reserves of £80,235 due to the projected reduction in revenue reserve and the revaluation reserve. Appendix 3 provided a breakdown of the property portfolio showing actual Income and Expenditure to 30 September 2015. Appendix 4 showed the value of the Newton Fund. Ms Mirley advised that the recent presentation by the Newton Fund had been well attended by Members. Investment in this Fund showed a slight negative return of -0.78% over the quarter, in comparison to equity markets which fell by 6% in the same period. This highlighted that Newton continued to plan to protect the Fund. With reference to paragraph 4(ii) of the minute of 18 August 2015, Ms Mirley advised that the further grant, delegated to the Chief Financial Officer and the Chairman, for the Remembrance Garden at Wilton Cemetery had been £190.00. The unallocated budget, with the deduction of the grant above was now £12,710.00. The projected closing balance at 31 March 2015 would be approximately £97,000.00.

DECISION

(a) AGREED the projected Income and Expenditure for 2015/16 as shown in Appendix 1, to the report.

(b) NOTED:

(i) The actual projected Balance Sheet value to 31 March 2016, as shown in Appendix 2 to the report;

(ii) The summary of the property portfolio in Appendix 3 to the report; and

(iii) The current position of the investment in the Newton Fund in Appendix 4 to the report.

6. COMMON HAUGH - APPLICATION FOR FAMILY FUN FAIR

With reference to paragraph 3 of the Private Minute of 26 May 2015, an application had been received by K Stuart, Family Fun Fair, requesting permission to lease part of the Common Haugh on two weekends, in March and April 2016 for a Fun Fair. Mr Morison advised that from 2010 the Fun Fair had been granted use of the Common Haugh for two weekends in March and April. Last year he had received one complaint regarding noise. Members discussed the application and Mr Stuart, Fairground Proprietor, who was in attendance, responded to questions. It was noted that the Fun Fair would be reduced by approximately 200 square metres from last year's Fun Fair. Councillor Paterson proposed that the Lease be granted for one weekend but received no seconder. Councillor Smith proposed that the Sunday, 27 March 2016 be refused and was seconded by Councillor McAteer. The Sub-Committee agreed to grant the application but that the Sunday, 27 March date be refused.

DECISION

AGREED

To grant a lease of the Common Haugh, to K Stuart, Family Fun Fair, as follows:

- (a) **Thursday 24 March 2016 6.30 pm to 9.30 pm**
Friday 25 March 2016 6.30 pm to 10.00 pm
Saturday 26 March 2016 1.00 pm to 10.00 pm
- (b) **Thursday 31 March 2016 6.30 pm to 9.30 pm**
Friday 1 April 2016 6.30 pm to 10.00 pm
Saturday 2 April 2016 1.00 pm to 10.00 pm.

7. **WILLIESTRUTHER RESERVOIR**

There had been circulated copies of a report by Halcrow Group Ltd on an inspection of Williestruther Reservoir, under Section 10 of the Reservoir Act 1975. The inspection was carried out on 11 August 2015. Mr Scott advised that the report had highlighted that the reservoir was in good condition and the reservoir had now been reinstated with SEPA. The next inspection would be in 10 years' time. Mr Scott confirmed that the recommendations in the report had all been completed.

DECISION

NOTED the report.

8. **HAWICK RACE COURSE**

There had been circulated copies of a briefing note by the Managing Solicitor in response to dog fouling complaints at Hawick Race Course. In summary, access rights had been established by the Land Reform (Scotland) Act 2003. The Act conferred a duty on local authorities to draw up core paths which were sufficient for the purpose of giving the public reasonable access. SBC had a system of core paths and one of these ran adjacent to the race course. Mr Kirk referred to the Scottish Outdoor Access Code and specifically the paragraph which stated that access rights did not apply to land which had been developed or set out for a recreational purpose such as horse racing gallops. The Committee would therefore be entitled to insist that members of the public used the core path adjacent to the race course. However, it was acknowledged that it would be problematic ensuring that this was monitored. The Committee considered the report and agreed that locking the gates would not be a viable solution. Raising public awareness of the dog fouling problem by increasing signage in the area was discussed and agreed. The cost of the signage was to be met from the Hawick Common Good Fund budget.

DECISION

AGREED to request the Property Officer:

- (a) **arrange for additional dog fouling signage to be displayed at the Race Course, the cost of the signage to be met from the Hawick Common Good budget; and**
- (b) **present an update report to the February 2016 Hawick Common Good Fund meeting.**

9. **PROPERTY UPDATE**

There had been circulated copies of briefing note by the Estates Officer.

(a) **Williestruther Cottage**

The new tenants had signed the lease on 30 October 2015. They had requested consent to install a walk-in-wardrobe in the second bedroom and this had been granted.

(b) **Woodlot at the Burgh Woodlands**

Members approved the draft advert which had been circulated with the Agenda.

DECISION

AGREED

- (a) To approve the advertisement for publication; and**
- (b) To request a list of applicants for consideration at the February 2016 meeting of the Hawick Common Good Fund Sub-Committee.**

10. **HORNSHOLE**

There had been circulated a briefing note by the Managing Solicitor regarding ownership of Hornshole. In summary, the Hornshole memorial was erected in 1901 on land gifted by Captain Palmer-Douglas. SBC had been responsible for maintenance of the Memorial and the surrounding land since November 1936. However, there were no records to show that ownership of the land was transferred to the Council and as such it probably remained with the successors of the Palmer-Douglas family. A title search could be carried out to establish the ownership of the land which would cost in the region of £400 to £500. If this identified the current owner then an approach could be made to them with a view to having the title conveyed to SBC. Further costs would be incurred in meeting legal fees in connection with the transferring of title. In the event that the current owner could not be identified then SBC could grant a title in favour of itself by way of "non Domino Disposition". The Sub-Committee could make a decision to purchase or acquire the land. If the value exceeded £20,000 the decision had to be made by Council. Mr Kirk advised that following the abolition of Burghs in 1975, the Common Good could not legally hold title to any property, therefore SBC would have to take ownership and then assign to Hawick Common Good. Councillor McAteer, circulated at the meeting, a briefing note advising that proposals from the Boundary Commission for Scotland had highlighted that Hornshole would be included in the new Jedburgh ward which was of concern to Hawick residents. Archive records had been examined and no trace of transfer of ownership had been found. There was also no trace of a legal record of Hawick Town Council owning the land. There was reference to Hawick Town Council taking custody of the memorial on 10 November 1936 and their successors had been responsible for maintenance of the site thereafter. A relative of the Palmer-Douglas family had been engaged and supported the action to safeguard the site for future generations. Owners of land bordering the site had also confirmed that the site was not part of their title deeds. Members discussed the report and requested officers identify the title of the land and report back to the next meeting.

MOTION

Councillor McAteer, seconded by Councillor Marshall, moved that solicitors be instructed to proceed to secure title and ownership of the recognised 'Hornshole' land. That this ownership to be in the name of Scottish Borders Council and assigned to Hawick Common Good and secured for future generations of Hawick residents.

Councillor Paterson proposed that the Sub-Committee did not proceed with securing title for Hornshole but received no seconder.

Councillor Smith, moved as an amendment to Councillor McAteer's motion that officers proceed to identify title and then report back to the next meeting of the Sub-Committee.

Councillor McAteer agreed the amendment to his motion.

DECISION

AGREED to request officers proceed to identify title of Hornshole and report back to the next meeting of Hawick Common Good Fund Sub-Committee.

11. **PRIVATE BUSINESS
DECISION**
AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to the Minute on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A of the Act.

SUMMARY OF PRIVATE BUSINESS

12. **MINUTE**
Members approved the private section of the Minute of 18 August 2015.
13. **PILMUIR FARM - SILAGE CLAMP**
The Sub-Committee considered a briefing note by the Property Officer.
14. **PROPERTY UPDATE**
The Sub-Committee considered a briefing note and verbal report by the Estates Officer.

PUBLIC BUSINESS

15. **RACE COURSE (THE MAIR) BUILDINGS**
The Property Officer advised that the Common Riding Committee were considering replacing the buildings on the Race Course (The Mair).
- DECISION**
AGREED in principle.
16. **COMMON HAUGH**
It was reported that the road surface had broken away on entering from Albert Bridge to the Burns' Club. The Clerk was requested to report to the Asset Manager.
- DECISION**
AGREED to request that the clerk report the poor road surface on entering from Albert Road to the Burns' Club to the Asset Manager.
17. **FIREPLACES**
The Property Officer advised that he had in store two disused cast iron fireplaces and requested advice on how he should market them. It was agreed to delegate permission to the Property Officer to market the fireplaces.
- DECISION**
AGREED to delegate authority to the Property Officer to market the fireplaces.
18. **DATE AND VENUE OF THE NEXT MEETING**
- DECISION**
NOTED that the next meeting of the Hawick Common Good Sub-Committee be held on Tuesday, 16 February 2016 at 4.00 pm.

The meeting concluded at 5.15 pm

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* Hawick Common Good Fund
APPLICATION FOR FINANCIAL ASSISTANCE

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| <p><u>Applicant Details</u></p> <p>Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> | <p>Drumlanrig St Cuthbert's Primary School The Loan West End Hawick TD9 0HH</p> <p>01450 373521</p> |
| <p>Address to which payment should be made:</p> | <p>As above or EC2179</p> |
| <p><u>Activities</u></p> <p>Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p> | <p>We are a Primary school providing education to children from 3 to 12 years old. We would like to provide swimming lessons to the children in Primary 6. They would receive a 10 week block of lessons. At the end of the block the children will have the opportunity to sit the aquatics certificate which will allow them to participate in water sports when on residential and when they move on to High School. It will also give school staff knowledge of the children's abilities for selecting the children who will participate in the Hawick Inter-school Swimming Gala. We would also be supporting the Teviotdale Leisure Centre by using their facilities and encouraging the children to continue using the facilities available to them when their lessons finish.</p> |
| <p><u>Assistance Requested</u></p> <p>Please indicate the sum requested and the purpose for which it will be used:</p> | <p>£1.05 per pupil per session 31 pupils 10 weeks of Swimming lessons</p> <p>Total – £325.50</p> |
| <p>When will the donation be required:</p> | <p>January 2015</p> |
| <p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p> | |

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| <p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p> | <p>We would like to make this block of swimming lessons an annual event so that all children, as they move up through the school, have the opportunity to learn to swim. This is an essential life skill that all citizens in Hawick and the Scottish Borders should acquire.</p> |
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Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed: _____

Position Held: Depute Headteacher

Date: 2.12.15

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

This completed form, accounts and any supporting details should be submitted to the relevant area office –

Scottish Borders Council Area Offices, Corporate Resources Department, Newtown Street, Duns TD11 3DT. Telephone 01361 882600. (Duns Fund).

Scottish Borders Council Area Offices, Corporate Resources Department, Albert Place, Galashiels TD1 3DL. Telephone 01896 754751. (Galashiels, Lauder and Selkirk Funds).

Scottish Borders Council Area Offices, Corporate Resources Department, High Street, Hawick TD9 9EF. Telephone 01450 375991. (Hawick, Jedburgh and Kelso Funds).

Scottish Borders Council Area Offices, Corporate Resources Department, Rosetta Road, Peebles EH45 8HG. Telephone 01721 720153. (Peebles Fund).

* Insert name of Fund.

**HAWICK COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

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| <p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> | <p>Escape Youth Services Hawick Youth Centre Havelock Street Hawick TD9 7BB</p> <p>01450 378001/07943515002</p> |
| <p>Address to which payment should be made:</p> | <p>As above</p> |
| <p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p> | <p>Escape Youth Services is a locality wide youth provision delivering youth work opportunities throughout the Teviot and Liddesdale area of the Scottish Borders to young people aged 9-18.</p> <p>Our vision is to enhance the lives of young people, building a positive future, by developing and sustaining a supportive service where young people can succeed and increasing the range, quantity and quality of youth-led provision.</p> <p>At present we offer 5 weekly drop-in's at Escape Youth Café in the main town of Hawick (Tuesday, Wednesday, Thursday, Friday and Saturday) and one in Denholm village (Fridays), run additional activities in the school holiday periods, a weekly craft group and an allotment project, and targeted group work in schools including work with all P7 pupils ahead of their transition to High School and 1st Year support groups. We are involved in many partnership projects and networks across the learning community and work closely with the other main youth provisions across the Scottish Borders.</p> <p>Now in our 11th year, we continue to be the only 1 of 2 provisions open on a Saturday evening across the Scottish Borders.</p> <p>In 2015, our drop-in figures saw 5082 attendances, 218 members registered, 118 active members (attended twice or more in the last 6 months) and 328 volunteering opportunities with over 600 hours volunteered; 28 young volunteers are working towards awards/accreditation with 8 members recently achieving a Dynamic Youth Award for their participation in the craft group.</p> <p>Within our drop-in sessions a wide range of topics are covered around 8 main areas to ensure a diverse choice of engaging and challenging activities are offered. This is advertised weekly to young people and continues to work well with members who look to see what is advertised/offered each week. Based around issue-based, interest-based and themed work activities, our current topic areas include arts (craft and creative media), life-skills/challenges, cooking, sports/active lifestyle, issue-based topics e.g. sexual health, drugs, alcohol, hot topic/event e.g. issues in the media/news, local/national event, a review/planning session ahead of the next block of activities and a</p> |

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| | 'free' night based around fun and games. All sessions are planned with aims and objectives which are then linked to the experiences and outcomes within curriculum for excellence. |
| <u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used: | We are requesting £5000 towards the costs of our annual staffing budget for the organisation. This would enable us to continue to employ 2 sessional staff for one evening per week working with the S1 up age group on a Tuesday, Thursday, Friday or Saturday evening at our drop-in provision in Hawick. With the move to the larger premises last year, we would benefit from 3 staff per session rather than 2 to assist with programme delivery and fully covering all areas within the project to suit the young people's needs. |
| When will the donation be required: | April 2016 |
| If this is a one-off project then please give the following details – Date (s): Estimated total cost: Funds already raised by applicant's own efforts: Funds raised or expected to be raised from other sources (please state sources): | n/a Offered all year round (close 2 weeks at local trades, Common Riding and Christmas period) Approximate annual budget for sessional staff of £45,000 We carry out ongoing fundraising efforts throughout the year, 2015 saw over £4000 raised through events, small lets and donations. We recently received £2000 from the STV Appeal and a £250 donation from Hawick Sings. Lloyds TSB Foundation Scotland £6912 Expected outcome April 2016 Children In Need £80,444 over 3 years (also includes staffing for Denholm Youth Club and hire of the hall/utilities, additional hours for staff training, supervision, holiday programmes and a resources budget for use in sessions) Expected outcome May 2016 Bank of Scotland Foundation £19066 Expected outcome March 2016 (also includes a small resources budget) |

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| <p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p> | <p>The main outcomes we strive to meet for young people through our activities are to increase young people's confidence and self-esteem, to increase the number of young people volunteering and gaining accreditation and increased personal/social/life skills and participation of young people in decision making.</p> <p>Through our service delivery we aim to increase the number of young people accessing youth work provisions across the locality, improve relationships with partners and specialist services where group and one-to-one work is developed and implemented effectively and increase skills, knowledge and expertise of staff and board members to ensure quality of practice and understanding.</p> <p>Over the last year we have worked on establishing Escape Youth Café at our new premises following the successful asset transfer of Hawick Youth Centre. Building works were agreed and carried out on lower level of premises to enable us to hire out the area on a long term basis (fitting of toilets, separate entrance and blocking access from first level).</p> <p>Our plans for the future include continuing to develop volunteering programmes, workplace opportunities and training for staff and volunteers of all ages, offering accreditation/qualifications where possible; to further develop and deliver targeted youth work programmes in partnership with other services where appropriate; to continue to increase the promotion of the service throughout schools and the community; to secure funding for all staffing beyond March 2016, securing 3 year funding where possible; to investigate ways of developing the outside space on the premises and appropriate funding; to increase the income generation through general fundraising appeals/events and hires.</p> <p>We received a donation from the Common Good Fund back in 2005 when the organisation was first established but have had no further assistance to date.</p> |
| <p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: Sian Snowdon</p> <p>Position Held: Manager</p> <p>Date: 26.01.16</p> | |
| <p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p> | |
| <p>This completed form, accounts and any supporting details should be submitted to Judith Turnbull Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826556</p> | |

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Company registration number: SC431246
Charity registration number: SC035939

Escape Youth Services

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 October 2014

Deans
Chartered Accountants and Business Advisors
1 Melgund Place
Hawick
TD9 9HY

Escape Youth Services

Contents

| | |
|--------------------------------------|----------|
| Reference and Administrative Details | 1 |
| Trustees' Report | 2 to 6 |
| Independent examiner's report | 7 |
| Statement of financial activities | 8 |
| Balance Sheet | 9 |
| Notes to the financial statements | 10 to 14 |

The following pages do not form part of the statutory financial statements:

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| Statement of financial activities per fund | 15 to 21 |
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Escape Youth Services

Reference and Administrative Details

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|------------------------------------|---|
| Charity name | Escape Youth Services |
| Charity registration number | SC035939 |
| Company registration number | SC431246 |
| Principal office | Hawick Youth Centre Havelock Street Hawick Scotland TD9 7BB |
| Registered office | Hawick Youth Centre Havelock Street Hawick Scotland TD9 7BB |
| Trustees | A J Shields (resigned 27 January 2014) M Beck S Beck C M Anderson C Anderson R J Jones |
| Secretary | S Anderson |
| Accountant | Deans 1 Melgund Place Hawick TD9 9HY |

Escape Youth Services

Trustees' Report

The Trustees (who are also directors of the charity for the purposes of the Companies Act) submit their annual report and the financial statements of ESCAPE YOUTH SERVICES (the company) for the period ended 31 October 2014. The Trustees confirm that the annual report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. CONSTITUTION

The company, which is a recognised charity in Scotland, is a charitable company limited by guarantee and was set up by a Memorandum of Association on 28 August 2012.

The company's objectives include the advancement of education and the provision of recreational facilities and activities.

b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

All of the organisations trustees are appointed or reappointed by the members at the annual general meeting, which is held in January each year.

c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

New directors undergo an induction process which briefs them on their obligations under legislation, the decision making processes, the business plan and the recent financial performance.

d. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Company has a Board of Directors who meet monthly and are responsible for the strategic direction and policy of the charity. At present the committee has six members from a variety of backgrounds relevant to the work of the charity. A scheme of delegation is in place and day to day responsibility for the provision of the facilities rest with the manager. The manager is responsible for ensuring that the charity delivers the facilities specified and that key performance indicators are met, together with responsibility for the operational management of the facilities.

e. RELATED PARTY RELATIONSHIPS

There are no related parties at present, but "Escape" works closely with a number of statutory and voluntary bodies and it is anticipated that service level agreements may be entered into in the future.

f. RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks. The Manager is responsible for preparing regular reports for the directors to ensure that these systems operate correctly and that they mitigate the exposure to the major risks. Particular attention is focused on non-financial risks arising from health and safety issues.

OBJECTIVES AND ACTIVITIES

a. POLICIES AND OBJECTIVES

Escape Youth Services

Trustees' Report

The principal objects of the company are the advancement of education by developing and sustaining a supportive service for young people in Hawick and district, as defined by the TD9 postcode (area of benefit), where young people can succeed. And also the provision of recreational facilities, or the organisation of recreational activities with the object of improving the condition of life for young people and only in relation to recreational facilities or activities which are primarily intended for persons who need them by reason of their age; by increasing the range, quantity and quality of youth-led provision in the area of benefit, based on identified need, and by increasing youth participation within the service and community, strengthening relationships and acknowledging young people as valued citizens.

ACHIEVEMENTS AND PERFORMANCE

a. REVIEW OF ACTIVITIES

Escape Youth Services

Trustees' Report

Through our drop-in clubs, youth committee and additional volunteering opportunities there have been 4,226 youth work opportunities throughout the year with 256 active members (attended twice or more). With the addition of targeted/specific group work and one-off events the total number of youth work opportunities is 4,772 with an additional 59 active members. Throughout the year, staff continues to work on ways of encouraging new members and improvements to the services provided.

56 young people have volunteered throughout the year with their efforts to be rewarded at our prize giving through our own Escape Awards. Throughout 2014 members have collectively volunteered over 1,800 hours and have helped raise almost £2,000. For those aged 12 and over, 19 young people have achieved a Saltire award with another 7 registered and working towards their awards. Of the 19, 3 have achieved their 100 hour award, 2 their 50 hour award, 11 their 25 hour award and 3 their 10. 10 young people are also submitting a Dynamic Youth Award/Youth Achievement Award through their work with the craft group.

Our youth committee now has 10 members who meet each week to discuss ongoing issues and future plans for the café. A residential involving youth committee members from across the Borders will take place in November to look at tackling underage drinking through drama based work. A film is to be edited to show other young people and used as a tool for further engagement.

During the year we have

- Added a Friday lunch-time drop-in at members request
- Developed an allotment to grow produce and young people learn new skills in a variety of areas
- Weekly craft group running with 9 members
- With the widening of our service to the Teviot and Liddesdale locality we have continued to seek support and develop work in the outlying areas and introduced a further drop-in club in the village of Denholm to open mid November offering a session for P5-7 and one for S1 up pupils.

Drop-in activities over the year have again covered a wide range of topics and areas from cooking, craft, outdoor activities, indoor football sessions, common riding activities, team building games/challenges, and issue-based sessions including LGBT, sexual health, the referendum and bullying. Additional group work and programmes have included 8 S1 pupils producing a DVD for use during the transition days, youth committee meeting every fortnight then weekly since schools returned in August (up to 8 members each time), a sponsored walk was completed by 7 senior members raising just over £450, the implementation of the allotment project resulting in over 20 young people volunteering, P7 transition mornings in all 9 feeder primaries reaching 180 pupils and a Youth Summit involving 100 Senior pupils (S1-S4) In addition to a joint training day for staff, volunteers and the board we have ran 6 internal training events including LGBT awareness raising, Introduction to Curriculum for Excellence and new staff all completed Child Protection training externally. Induction of new volunteers for the Denholm project is due to take place shortly, as well as CCard training all for current staff. 2 staff are to commence the PDA course in December where they will work towards a qualification in Youth Work. Partnership Work and Youth Work in Schools has continued through a number of programmes:

- Joint programmes as Hawick Youth Partnership (HYP) have included trips and the Summer Programme in the school holidays. This year's programme (also supported by CLD staff) saw 187 attendances over the 2 weeks, 56 young people attended with 41 of those attending twice or more. The trip ay to Whithaugh Park was attended by 36 young people where they were challenged to participate in more physical activities (raft building, gorge walking and zip wire). We had input from the Textile Towerhouse for a bag making workshop in addition to offering sports, crafts, cooking and challenges. Again almost even numbers of juniors/seniors attended (29/27) meaning a mix of pupils from different schools/projects had come together and primary aged building relationships with older pupils. Small group work such as 1st Year 1st Issues (confidence building and settling into High School life), and P7 transition mornings were completed in May targeting all P7 pupils across the locality (187 pupils, 9 feeder primaries)
- In the summer we also ran two craft workshops in conjunction with the museum where 14 members made herb pots and ceramic tiles which were then displayed in the museum as part of the artist's exhibition in August.
- The manager has continued to chair the Youth Services Subgroup every 8 weeks where service updates and networking continues as well as development of new projects. At present we are looking to update the Youth Information Points in the High School. This has partly been addressed through the need for more information of services/what's on highlighted from the youth summit.
- We continue to lead the Wider Achievement Subgroup of DOLF for the area where we are continuing to develop the youth awards event for next year and baseline what current forms of recognising achievement and awards systems are being used by all partners.

This variety ensures generic work is offered as well as targeted to reach as many young people as possible and those with particular needs or are at risk.

b. INVESTMENT POLICY AND PERFORMANCE

Escape Youth Services

Trustees' Report

Under the Memorandum and Articles of Association, the charity has the power to invest in any way the directors wish. Monies not immediately required can be invested in such investments or securities or property as may be thought fit.

FINANCIAL REVIEW

a. RESERVES POLICY

The management committee has examined the requirements for reserves in light of the main risks to the charity. As highlighted, the reserves are not at a level to maintain the charity and it remains the strategy of the company to continue to build these reserves through planned operating surpluses.

b. PRINCIPAL FUNDING

Our work has been supported by Scottish Borders Council, Children In Need, Cashback for Communities, the Robertson Trust, Foundation Scotland, the Big Lottery Celebrate Fund and Voluntary Action Fund. Donations were received from The Border Club, Hawick Common Riding Committee, Denholm Community Council, Coopers Bar and Mrs Jean Bruce. Special mention must go to Victoria Forbes who ran an Ultra-marathon (63 miles) in aid of Escape in April raising almost £1,000. Thank you to all these bodies, organisations, groups and individuals for their continued support and to all those who supported us through sponsored events, local fundraising events and easyfundraising (donations through online shopping). Local fundraising activities (coffee mornings, sales, fares, sponsored events) have raised almost £2,500.

PLANS FOR THE FUTURE

a. FUTURE DEVELOPMENTS

The Board of Directors have met monthly to support the ongoing work of the organisation and through their commitment and volunteering have worked hard to support the development of the service.

Over the next year the project aims to:

Continue to develop and move to the new premises as a result of a successful Asset Transfer with Scottish Borders Council of the current youth centre within Hawick.

Strengthen the board through new members and ongoing training

To continue to develop volunteering programmes, workplace opportunities and training for staff and volunteers of all ages, offering accreditation and qualifications where possible

To further develop and deliver specific and targeted youth work programmes in partnership with other services where appropriate

To continue to develop services in the outlying areas

To increase promotion of the service throughout schools and the wider community

MEMBERS' LIABILITY

The Members of the company guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

Small company provisions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

**Escape Youth Services
Trustees' Report**

Approved by the Board on 22 July 2015 and signed on its behalf by:

.....

R J Jones
Trustee

Independent Examiner's Report to the Trustees of Escape Youth Services

I report on the accounts of the company for the year ended 31 October 2014, which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006 (the Accounts Regulations). The trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an opinion on the view given by the Accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and regulation 4 of the Accounts Regulations ; and
 - to prepare accounts which accord with the accounting records, comply with regulation 8 of the Accounts Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
David Campbell Chartered Accountant
Deans
Chartered Accountants and Business Advisors

1 Melgund Place
Hawick
TD9 9HY

Date:.....

Escape Youth Services

Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 October 2014

| | | Unrestricted Funds | Restricted Funds | Total Funds Year ended 31 October 2014 | Total Funds 2 8 August 2012 to 31 October 2013 |
|---|------|-----------------------|----------------------|---|--|
| | Note | £ | £ | £ | £ |
| Incoming resources | | | | | |
| Incoming resources from generated funds | | | | | |
| Voluntary income | 2 | 16,641 | 70,291 | 86,932 | 134,375 |
| Activities for generating funds | 4 | 11,880 | 387 | 12,267 | 6,974 |
| Total incoming resources | | <u>28,521</u> | <u>70,678</u> | <u>99,199</u> | <u>141,349</u> |
| Resources expended | | | | | |
| Costs of generating funds | | | | | |
| Fundraising trading: cost of goods sold and other costs | 5 | 21,429 | 78,393 | 99,822 | 99,019 |
| Governance costs | 5 | 300 | - | 300 | 301 |
| Total resources expended | | <u>21,729</u> | <u>78,393</u> | <u>100,122</u> | <u>99,320</u> |
| Net (expenditure)/income before transfers | | 6,792 | (7,715) | (923) | 42,029 |
| Transfers | | | | | |
| Gross transfers between funds | | - | - | - | - |
| Net movements in funds | | 6,792 | (7,715) | (923) | 42,029 |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | <u>9,342</u> | <u>32,687</u> | <u>42,029</u> | - |
| Total funds carried forward | | <u><u>16,134</u></u> | <u><u>24,972</u></u> | <u><u>41,106</u></u> | <u><u>42,029</u></u> |

The notes on pages 10 to 14 form an integral part of these financial statements.

Escape Youth Services (Registration number: SC431246)

Balance Sheet as at 31 October 2014

| | | 31 October 2014 | | 31 October 2013 | |
|---|------|-----------------|---------------|-----------------|----------------|
| | Note | £ | £ | £ | £ |
| Current assets | | | | | |
| Debtors | 9 | - | | 672 | |
| Cash at bank and in hand | | <u>42,025</u> | | <u>43,282</u> | |
| | | | 42,025 | | 43,954 |
| Creditors: Amounts falling due within one year | 10 | | <u>(919)</u> | | <u>(1,925)</u> |
| Net current assets | | | <u>41,106</u> | | <u>42,029</u> |
| Net assets | | | <u>41,106</u> | | <u>42,029</u> |
| The funds of the charity: | | | | | |
| Restricted funds | | | 24,972 | | 32,687 |
| Unrestricted funds | | | | | |
| Unrestricted income funds | | | <u>16,134</u> | | <u>9,342</u> |
| Total charity funds | | | <u>41,106</u> | | <u>42,029</u> |

For the financial year ended 31 October 2014, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on 22 July 2015 and signed on its behalf by:

.....

R J Jones
Trustee

The notes on pages 10 to 14 form an integral part of these financial statements.

Escape Youth Services

Notes to the Financial Statements for the Year Ended 31 October 2014

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 13.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Shop income and income derived from events is recognised as earned (that is, as the related goods or services are provided).

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs of trading for fundraising purposes.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Operating leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

Escape Youth Services

Notes to the Financial Statements for the Year Ended 31 October 2014

2 Voluntary income

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds Year ended 31 October 2014 £ | Total Funds 28 August 2012 to 31 October 2013 £ |
|-------------------------------|----------------------------|--------------------------|--|--|
| Donations and legacies | | | | |
| Appeals and donations | 2,836 | 114 | 2,950 | 28,344 |
| Grants | | | | |
| Grants - other agencies | 13,805 | 70,177 | 83,982 | 106,031 |
| | <u>16,641</u> | <u>70,291</u> | <u>86,932</u> | <u>134,375</u> |

3 Grants receivable

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds Year ended 31 October 2014 £ | Total Funds 28 August 2012 to 31 October 2013 £ |
|--------------------------|----------------------------|--------------------------|--|--|
| Children In Need | 3,545 | 28,430 | 31,975 | 35,271 |
| The Robertson Trust | - | 20,000 | 20,000 | 28,500 |
| Scottish Borders Council | 1,000 | 13,077 | 14,077 | 30,973 |
| Youth Borders | 1,650 | - | 1,650 | 247 |
| Youth Link | - | 6,720 | 6,720 | 11,040 |
| Big Lottery Fund | 7,610 | - | 7,610 | - |
| Foundation Scotland | - | 1,950 | 1,950 | - |
| | <u>13,805</u> | <u>70,177</u> | <u>83,982</u> | <u>106,031</u> |

4 Activities for generating funds

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds Year ended 31 October 2014 £ | Total Funds 28 August 2012 to 31 October 2013 £ |
|---------------------------|----------------------------|--------------------------|--|--|
| Operating activity | | | | |
| Subscriptions | 642 | - | 642 | 504 |
| Tuck shop | 4,487 | - | 4,487 | 3,823 |
| Activities | 6,751 | 387 | 7,138 | 2,647 |
| | <u>11,880</u> | <u>387</u> | <u>12,267</u> | <u>6,974</u> |

Escape Youth Services

Notes to the Financial Statements for the Year Ended 31 October 2014

5 Total resources expended

| | Operating activity | Governance | Total |
|---|--------------------|------------|----------------|
| | £ | £ | £ |
| Direct costs | | | |
| Purchases | 4,533 | - | 4,533 |
| Wages and salaries | 69,561 | - | 69,561 |
| Staff NIC (Employers) | 2,548 | - | 2,548 |
| Staff training | 350 | - | 350 |
| Travelling | 346 | - | 346 |
| | <u>77,338</u> | <u>-</u> | <u>77,338</u> |
| Support costs | | | |
| Rent | 7,240 | - | 7,240 |
| Rates | 916 | - | 916 |
| Light, heat and power | 1,571 | - | 1,571 |
| Insurance | 261 | - | 261 |
| Session support costs | 6,969 | - | 6,969 |
| Repairs and maintenance | 2,628 | - | 2,628 |
| Telephone and fax | 687 | - | 687 |
| Computer software and maintenance costs | 50 | - | 50 |
| Printing, postage and stationery | 876 | - | 876 |
| Trade subscriptions | 511 | - | 511 |
| Cleaning | 141 | - | 141 |
| Accountancy fees | - | 300 | 300 |
| Consultancy fees | 470 | - | 470 |
| Bank charges | 164 | - | 164 |
| | <u>22,484</u> | <u>300</u> | <u>22,784</u> |
| | <u>99,822</u> | <u>300</u> | <u>100,122</u> |

6 Trustees' remuneration and expenses

No trustees received any remuneration during the year.

Escape Youth Services

Notes to the Financial Statements for the Year Ended 31 October 2014

7 Employees' remuneration

The average number of persons employed by the charity (including trustees) during the year was as follows:

| | Year ended 31 October 2014 No. | 28 August 2012 to 31 October 2013 No. |
|-----------------------|---|--|
| Charitable activities | <u>8</u> | <u>10</u> |

The aggregate payroll costs of these persons were as follows:

| | Year ended 31 October 2014 £ | 28 August 2012 to 31 October 2013 £ |
|--------------------|---|--|
| Wages and salaries | 69,561 | 71,805 |
| Social security | <u>2,548</u> | <u>4,059</u> |
| | <u>72,109</u> | <u>75,864</u> |

8 Taxation

The company is a registered charity and is, therefore, exempt from taxation.

9 Debtors

| | 31 October 2014 £ | 31 October 2013 £ |
|---------------|------------------------------|------------------------------|
| Trade debtors | <u>-</u> | <u>672</u> |

10 Creditors: Amounts falling due within one year

| | 31 October 2014 £ | 31 October 2013 £ |
|------------------------------|------------------------------|------------------------------|
| Taxation and social security | - | 1,578 |
| Accruals and deferred income | <u>919</u> | <u>347</u> |
| | <u>919</u> | <u>1,925</u> |

11 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

Escape Youth Services

Notes to the Financial Statements for the Year Ended 31 October 2014

12 Related parties

Controlling entity

The charity is controlled by the trustees who are all directors of the company.

13 Analysis of funds

| | At 1 November 2013 | Incoming resources | Resources expended | At 31 October 2014 |
|--------------------------|--------------------------|-----------------------|-----------------------|-----------------------|
| | £ | £ | £ | £ |
| General Funds | | | | |
| Unrestricted income fund | 9,342 | 28,521 | (21,729) | 16,134 |
| Restricted Funds | | | | |
| Children In Need | 13,367 | 28,430 | (35,103) | 6,694 |
| CYPPP | 8,763 | 13,077 | (17,436) | 4,404 |
| Robertson Trust | 6,397 | 15,000 | (16,876) | 4,521 |
| Youth Link | 4,160 | 6,720 | (6,440) | 4,440 |
| Foundation Scotland | - | 1,950 | (1,478) | 472 |
| Denholm Youth Club | - | 5,501 | (1,060) | 4,441 |
| | <u>32,687</u> | <u>70,678</u> | <u>(78,393)</u> | <u>24,972</u> |
| | <u>42,029</u> | <u>99,199</u> | <u>(100,122)</u> | <u>41,106</u> |

14 Net assets by fund

| | Unrestricted Funds | Restricted Funds | Total Funds 31 October 2014 | Total Funds 31 October 2013 |
|---|-----------------------|------------------|--------------------------------|--------------------------------|
| | £ | £ | £ | £ |
| Current assets | 17,053 | 24,972 | 42,025 | 43,954 |
| Creditors: Amounts falling due within one year | (919) | - | (919) | (1,925) |
| Net assets | <u>16,134</u> | <u>24,972</u> | <u>41,106</u> | <u>42,029</u> |

Escape Youth Services

Statement of financial activities by fund Year Ended 31 October 2014

| | Unrestricted income fund 2014 | Unrestricted income fund 2013 |
|---|-------------------------------------|-------------------------------------|
| | £ | £ |
| Incoming resources | | |
| Incoming resources from generated funds | | |
| Voluntary income | 16,641 | 12,119 |
| Activities for generating funds | 11,880 | 6,974 |
| Total incoming resources | <u>28,521</u> | <u>19,093</u> |
| Resources expended | | |
| Costs of generating funds | | |
| Fundraising trading: cost of goods sold and other costs | 21,429 | 14,883 |
| Governance costs | 300 | 301 |
| Total resources expended | <u>21,729</u> | <u>15,184</u> |
| Net (expenditure)/income before transfers | 6,792 | 3,909 |
| Transfers | | |
| Gross transfers between funds | <u>-</u> | <u>5,433</u> |
| Net movements in funds | 6,792 | 9,342 |
| Reconciliation of funds | | |
| Total funds brought forward | <u>9,342</u> | <u>-</u> |
| Total funds carried forward | <u><u>16,134</u></u> | <u><u>9,342</u></u> |

This page does not form part of the statutory financial statements.

Escape Youth Services

Statement of financial activities by fund Year Ended 31 October 2014

| | Children In Need 2014 | Children In Need 2013 |
|---|-----------------------------|-----------------------------|
| | £ | £ |
| Incoming resources | | |
| Incoming resources from generated funds | | |
| Voluntary income | 28,430 | 39,373 |
| Total incoming resources | <u>28,430</u> | <u>39,373</u> |
| Resources expended | | |
| Costs of generating funds | | |
| Fundraising trading: cost of goods sold and other costs | 35,103 | 26,006 |
| Total resources expended | <u>35,103</u> | <u>26,006</u> |
| Net movements in funds | (6,673) | 13,367 |
| Reconciliation of funds | | |
| Total funds brought forward | 13,367 | - |
| Total funds carried forward | <u>6,694</u> | <u>13,367</u> |

This page does not form part of the statutory financial statements.

Escape Youth Services

Statement of financial activities by fund Year Ended 31 October 2014

| | CYPPP 2014 | CYPPP 2013 |
|---|---------------------|---------------------|
| | £ | £ |
| Incoming resources | | |
| Incoming resources from generated funds | | |
| Voluntary income | 13,077 | 32,011 |
| Total incoming resources | <u>13,077</u> | <u>32,011</u> |
| Resources expended | | |
| Costs of generating funds | | |
| Fundraising trading: cost of goods sold and other costs | 17,436 | 23,248 |
| Total resources expended | <u>17,436</u> | <u>23,248</u> |
| Net movements in funds | (4,359) | 8,763 |
| Reconciliation of funds | | |
| Total funds brought forward | <u>8,763</u> | - |
| Total funds carried forward | <u><u>4,404</u></u> | <u><u>8,763</u></u> |

This page does not form part of the statutory financial statements.

Escape Youth Services

Statement of financial activities by fund Year Ended 31 October 2014

| | Robertson Trust 2014 | Robertson Trust 2013 |
|---|----------------------------|----------------------------|
| | £ | £ |
| Incoming resources | | |
| Incoming resources from generated funds | | |
| Voluntary income | 15,000 | 39,832 |
| Total incoming resources | <u>15,000</u> | <u>39,832</u> |
| Resources expended | | |
| Costs of generating funds | | |
| Fundraising trading: cost of goods sold and other costs | 16,876 | 28,002 |
| Total resources expended | <u>16,876</u> | <u>28,002</u> |
| Net (expenditure)/income before transfers | (1,876) | 11,830 |
| Transfers | | |
| Gross transfers between funds | - | (5,433) |
| Net movements in funds | (1,876) | 6,397 |
| Reconciliation of funds | | |
| Total funds brought forward | 6,397 | - |
| Total funds carried forward | <u>4,521</u> | <u>6,397</u> |

This page does not form part of the statutory financial statements.

Escape Youth Services

Statement of financial activities by fund Year Ended 31 October 2014

| | Youth Link 2014 | Youth Link 2013 |
|---|---------------------|---------------------|
| | £ | £ |
| Incoming resources | | |
| Incoming resources from generated funds | | |
| Voluntary income | 6,720 | 11,040 |
| Total incoming resources | <u>6,720</u> | <u>11,040</u> |
| Resources expended | | |
| Costs of generating funds | | |
| Fundraising trading: cost of goods sold and other costs | 6,440 | 6,880 |
| Total resources expended | <u>6,440</u> | <u>6,880</u> |
| Net movements in funds | 280 | 4,160 |
| Reconciliation of funds | | |
| Total funds brought forward | 4,160 | - |
| Total funds carried forward | <u><u>4,440</u></u> | <u><u>4,160</u></u> |

This page does not form part of the statutory financial statements.

Escape Youth Services

Statement of financial activities by fund Year Ended 31 October 2014

| | Foundation Scotland 2014 | Foundation Scotland 2013 |
|---|--------------------------------|--------------------------------|
| | £ | £ |
| Incoming resources | | |
| Incoming resources from generated funds | | |
| Voluntary income | 1,950 | - |
| Total incoming resources | <u>1,950</u> | <u>-</u> |
| Resources expended | | |
| Costs of generating funds | | |
| Fundraising trading: cost of goods sold and other costs | 1,478 | - |
| Total resources expended | <u>1,478</u> | <u>-</u> |
| Reconciliation of funds | | |
| Total funds carried forward | <u>472</u> | <u>-</u> |

This page does not form part of the statutory financial statements.

Escape Youth Services

Statement of financial activities by fund Year Ended 31 October 2014

| | Denholm Youth Club 2014 | Denholm Youth Club 2013 |
|---|-------------------------------|-------------------------------|
| | £ | £ |
| Incoming resources | | |
| Incoming resources from generated funds | | |
| Voluntary income | 5,114 | - |
| Activities for generating funds | 387 | - |
| Total incoming resources | <u>5,501</u> | <u>-</u> |
| Resources expended | | |
| Costs of generating funds | | |
| Fundraising trading: cost of goods sold and other costs | 1,060 | - |
| Total resources expended | <u>1,060</u> | <u>-</u> |
| Reconciliation of funds | | |
| Total funds carried forward | <u>4,441</u> | <u>-</u> |

This page does not form part of the statutory financial statements.

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Monitoring Report for 9 Months to 31 December 2015

Report by the Chief Financial Officer

Hawick Common Good Sub Committee

16 February 2016

1 PURPOSE AND SUMMARY

- 1.1 This report provides the details of the income and expenditure for the Hawick Common Good Fund for the 9 months to 31 December 2015 and full year projected out-turn for 2015/16 and projected balance sheet values to 31 March 2016**
- 1.2 Appendix 1 provides a projected Income and Expenditure position. This shows a projected deficit of £37,719 for the year. An increase in the £37,442 deficit reported in November 2015 due to rental income movements as detailed in Section 4.2.
- 1.3 Appendix 2 provides a projected Balance Sheet to 31 March 2016. It shows a projected decrease in the reserves of £80,512 due to the projected reduction in revenue reserve and the revaluation reserve.
- 1.4 Appendix 3 provides a breakdown of the property portfolio showing actual Income and Expenditure to 31 December 2015.
- 1.5 Appendix 4 shows the value of the Newton Fund to 31 December 2015.

2 RECOMMENDATIONS

- 2.1 It is recommended that the Common Good Sub Committee:**
 - (a) Agrees the projected Income and Expenditure for 2015/16 in Appendix 1 as the revised budget for 2015/16.**
 - (b) Notes the projected Balance Sheet value to 31 March 2016 in Appendix 2.**
 - (c) Notes the summary of the property portfolio in Appendix 3.**
 - (d) Notes the current position of the investment in the Newton Fund in Appendix 4.**

3 BACKGROUND

3.1 This report provides the Committee with financial information for the period to 31 December 2015 and projections to 31 March 16. The report also contains a projected balance sheet for the Common Good Fund to 31 March 2016.

4 FINANCIAL POSITION 2015/16

4.1 Appendix 1 provides detail on income and expenditure for the 2015/16 financial year. The projected net position for the year is a deficit of £37,719, assuming full expenditure of the grants and donations budget of which £12,710 remains to be allocated.

4.2 Income & Expenditure – Rental Income

- a) Rental income for 2015/16 is shown on Appendices 1 & 3, with Appendix 3 detailing the projected annual rental income by individual property. Current actual rental income is greater than the budgeted projection due to the receipt of income relating to the 2016/17 financial year. A "pre-payment" journal will be processed at our financial year end to reflect income in the relevant year.
- b) At the meeting of the Common Good Fund Committee on 17 November 2015 the Estates Officer reported that the winter Shooting Rights at Hawick Moor had been agreed. This will increase the proposed budget for 2015/16 by £100.
- c) Unfortunately the organisers of the Roger Albert Clark Rally due to have taken place on 29 November 2015 had to cancel the event due to lack of entries. The proposed fee of £1,000 had not been included in the projections at 30 September 2015.
- d) At a meeting of the Common Good Fund Committee on 18 June 2013 the Committee agreed that the Hawick Golf Club would be granted a rent free period of 3 years of £9,200 pa (2014/15, 2015/16 & 2016/17) with the next Invoice due for the period 1 October 2017 to 31 September 2018. In addition to this a reduction in rent for 2013/14 was agreed. Overall this totals £31,600 in lost revenue to the Common Good Fund. It is proposed that for clarity and transparency in accounting for this rent reduction that a notional grant is made from the Common Good Fund to the Golf Club for the same amount and the full rent is accounted for. This would have a nil financial effect on the Common Good Fund (see para 4.6).

The Estates Officer has suggested to the Golf Club that they attend a Common Good Committee meeting in May 2016 to discuss the Club's position going forward.

- e) An increase of £148 is projected in the Williestruther Cottage Rent due to the change of tenants and increase in annual rental, taking into account the time that the cottage was vacant.
- f) A reduction of £525 to the Hawick Moor Racecourse has been included to reflect a true accruals accounting practice.

4.3 **Income & Expenditure – Non-Property Related Income**

The projected out-turn includes an estimate for the interest receivable on cash deposited with the Council. This, however, does not show as an actual income until the end of the financial year as amount is dependent on interest rates and the average cash revenue balance invested with the Council over the full financial year. The annual rate of interest applied to the cash deposits is expected to be around 0.4%, an amount of £300 has been budgeted for.

4.4 The capital reserve is invested in the Newton Fund and distributions are made twice a year in September and February. Dividends of £5,067 were received in September 2015 in line with the proposed budget of £8,979 for the year. The proposed budget for 2015/16 is based on a distribution of 2.5% which will be subject to the overall performance of the fund.

4.5 The projected out-turn includes £8,700 the balance of a contribution from the Community Council for work to complete the work at Williestruther, £25 donation for use of Bunting and £1,461 for Squirrel Control.

4.6 **Income & Expenditure – Property Expenditure**

a) The property expenditure to 31 December 2015 is detailed in Appendix 3 by property. The proposed Budget for 2015/16 includes £71,000 to complete silage pit work at Pilmuir, £8,700 for Williestruther Path, offset by balance of income received from Community Council in 2014/15.

b) The balance of the additional income from the Community Council for work on the Williestruther Path will be spent on a strimmer costing approximately £480.

c) The fund has paid the original £6,480 2015/16 Rates bill for the Common Haugh. A proportion of this will be credited back to the fund once the new Rates Bill for Geraud Markets has been produced but there will be also be a bill for work to remark the Car Park, both of which are yet to be quantified.

d) Additional legal costs of between £400 to £1,000 may be payable for establishing the ownership of the land on which the Hornshole Memorial sits.

e) The work at Pilmuir Silage pit may not be completed this financial year due to delay in Building Regulations and SEPA approvals. The project is going out to tender mid-January 2016 to establish costs and timescales and until this has been quantified the budget has not been amended at this round of monitoring.

f) The uncertainty over the timing of various planned expenditures may result in a change to the surplus/deficit position at the year end.

4.7 **Income & Expenditure – Grants & Other Donations**

The grants and other donations distributed to 31 December 2015 are shown below. A late application from Hawick Reivers Association was approved at the Hawick Common Good Sub Committee on 17 November 2015.

| Grant Recipients | Approved | £ |
|---|-----------------|---------------|
| Approved and Paid to 31 December 2015 | | |
| Hawick Honorary Provost Running Costs | 26/05/15 | 2,000 |
| History of Hawick & District during WW1 | 18/08/15 | 600 |
| Burnfoot CC-Remembrance Grdn Wilton Cemetery | 18/08/15 | 2,000 |
| Burnfoot CC-Remembrance Grdn Wilton Cemetery | 18/08/15 | 190 |
| Hawick Reivers Association – Running Costs | 17/15/15 | 2,500 |
| Total Paid to 31 December 2015 | | 7,290 |
| Approved but not yet paid | | |
| - | | 0 |
| Total Grants Approved | | 7,290 |
| Grants Pending Approval | | |
| Hawick Golf Club Rent Contribution | | 9,200 |
| 2015/16 Budget (as increased by HGC Contr) | | 29,200 |
| Unallocated Budget | | 12,710 |

4.8 **Income & Expenditure – Depreciation Charge**

The depreciation charge is projected to be £42,792 based on the revaluation of the properties at 1 April 2014. This is not a cash transaction and is off-set by a corresponding contribution from the Revaluation reserve.

4.9 Appendix 2 provides the balance sheet value to 31 March 2015, the projected movement in year and a projected balance at 31 March 2016.

4.10 **Balance Sheet – Fixed Assets**

All fixed assets of the Common Good Fund are revalued every 5 years as part of the Council's rolling programme. The fixed assets were revalued at 1 April 2014. Appendix 3 shows the values of the individual properties at 31 March 2015, projected depreciation charges 2015/16 and projected value at 31 March 2016.

4.11 **Balance Sheet – Newton Investment**

a) Investment markets continue to remain volatile. This is partly due to increasing uncertainties relating to the cooling Chinese economy and its sinking currency (significant losses on the Shanghai Stock Market resulted in it to be abandoned early twice in 4 days in early January). This volatility is also compounded by uncertainty on how the US economy will react to the 0.25% interest rate rise announced by the US Central Bank, the first rate rise for nearly a decade, with a pledge for further rate rises. There was a small but positive return in the Newton Fund of 1.3% for the quarter despite market volatility.

b) Due to the volatility of the market conditions the projections do not include estimates for movements in the unrealised gains. Appendix 4 shows the performance of the Newton Fund since inception.

4.12 **Balance Sheet – Cash Balance**

The cash held by the fund is projected to be £96,685, an in year projected decrease of £37,719. The projected cash movement for 2015/16 is as follows:

| Cash Balance | £ |
|--|----------------|
| Opening Balance at 1 April 2015 | 134,404 |
| Transfer to Newton Fund | 0 |
| Projected Deficit for year from Income & Expenditure Statement | (37,719) |
| Net cash movement in Debtors/Creditors | 0 |
| Projected Closing Balance at 31 March 2016 | 96,685 |

4.13 **Balance Sheet – Capital Reserve**

The projections for the Capital Reserves include the unrealised gain for the Newton Fund as at 31 March 2016 but due to the extremely volatile nature of the markets no estimate has been made for the current years' movement.

5 IMPLICATIONS

5.1 **Financial**

There are no further financial implications other than those explained above in Section 4.

5.2 **Risk and Mitigations**

There is a risk that investments in the Newton Fund may reduce in value due to market or investment performance. This risk cannot be fully mitigated; however it is being managed by the selection of a Fund Manager with a clear objective of preserving capital values while aiming to produce returns in line with the benchmark

5.3 **Equalities**

It is anticipated that there are no adverse equality implications arising from the proposals contained in this report.

5.4 **Acting Sustainably**

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life and improvements in local amenities and nurturing of local talent. The potential improvement in levels of income through the use of the new investment fund will act to make the Common Good Fund more sustainable in the future.

5.5 **Carbon Management**

There are no effects on carbon emissions arising from the proposals contained in this report.

5.6 **Rural Proofing**

There are no effects on rural proofing arising from the proposals contained in this report.

5.7 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes required to the Scheme of Administration or Scheme of Delegation arising from the proposals contained in this report.

6 CONSULTATION

6.1 The Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and their appropriate comments have been incorporated into this report.

Approved by

David Robertson
Chief Financial Officer

Signature

Author(s)

| | |
|----------------------------|---|
| Kirsty Robb John Yallop | Capital and Investments Manager Tel: 01835 825249 Senior Finance Officer – Treasury & Investments Tel: 01835 824000 Extn 5933 |
|----------------------------|---|

Background Papers:

Previous Minute Reference: Hawick Common Good Committee 17 November 2015

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. We can also give information on other language translations as well as providing additional copies.

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Melrose, TD6 0SA.

Tel: 01835 824000

Fax: 01835 825011

Email: treasuryteam@scotborders.gov.uk

HAWICK COMMON GOOD FUND

INCOME AND EXPENDITURE 2015/16

| | Actuals at 31/12/15 | Full Year Approved Budget 2015/16 | Full Year Projected Out-turn | Full Year Projected Over/ (Under) Spend | Para Ref | Commentary |
|--|------------------------|--|------------------------------------|---|-------------|------------------------------|
| | £ | £ | £ | £ | | |
| Property Income | | | | | | |
| Rentals Receivable | (105,771) | (95,438) | (104,361) | (8,923) | 4.2 | Pilmuir, HCG, Williestruther |
| Non-Property Related Income | | | | | | |
| Interest on Cash deposited with Council | 0 | (300) | (300) | 0 | 4.3 | Calculated at 0.4% |
| Newton Fund Investment – Dividends Rec'd | (5,067) | (8,979) | (8,979) | 0 | 4.4 | Calculated at 2.5% |
| Other Income | (10,186) | (10,186) | (10,186) | 0 | 4.5 | |
| Total Income | (121,024) | (114,903) | (123,826) | (8,923) | | |
| Property Expenditure | | | | | | |
| Property Costs – General | 47,039 | 49,423 | 49,423 | 0 | 4.6 | Williestruther Path & Common |
| Property Costs – Pilmuir | 17,481 | 72,225 | 72,225 | 0 | 4.6 | Haugh Rates |
| Property Costs – St Leonards | 3,797 | 5,532 | 5,532 | 0 | 4.6 | Pilmuir Silage Pit |
| Total Property Expenditure | 68,316 | 127,180 | 127,180 | 0 | | |
| Grants & Other Donations | 7,290 | 20,000 | 29,200 | 9,200 | 4.7 | Hawick Golf Club |
| Running Costs | | | | | | |
| Central Support Service Charge | 10,841 | 10,841 | 10,841 | 0 | | |
| SBC Grant towards Service Charge | (5,676) | (5,676) | (5,676) | 0 | | |
| Net Running Costs | 5,165 | 5,165 | 5,165 | 0 | | |
| Depreciation | | | | | | |
| Depreciation Charge | 0 | 42,792 | 42,792 | 0 | | |
| Contribution from Revaluation Reserve | 0 | (42,792) | (42,792) | 0 | | |
| Net impact of Depreciation on Rev Res | 0 | 0 | 0 | 0 | | |
| Total Net (Surplus)/Deficit for year | (40,253) | 37,442 | 37,719 | (277) | | |

HAWICK COMMON GOOD FUND

PROJECTED BALANCE SHEET VALUE AT 31 MARCH 2016

| | Opening Balance at 01/04/15 £ | Projected Movement in Year £ | Projected Balances at 31/03/16 £ |
|--|--|---------------------------------------|---|
| Fixed Assets | | | |
| Land & Buildings | 3,674,859 | (42,792) | 3,632,066 |
| Heritable Assets | 3,000 | 0 | 3,000 |
| Feu Duties | 18 | 0 | 18 |
| Total Fixed Assets | 3,677,877 | (42,792) | 3,635,084 |
| Capital in Newton Investment Fund | | | |
| Investment in Newton Fund | 359,171 | 0 | 359,171 |
| Unrealised Gains/(Loss) | 18,320 | 0 | 18,320 |
| Market Value | 377,491 | 0 | 377,491 |
| Current Assets | | | |
| Debtors | 6,812 | 0 | 6,812 |
| Cash deposited with SBC | 134,404 | (37,719) | 96,685 |
| Total Current Assets | 141,216 | (37,719) | 103,497 |
| Current Liabilities | | | |
| Creditors | (21,472) | 0 | (21,472) |
| Receipts in Advance | (19,197) | 0 | (19,197) |
| Total Current Liabilities | (40,668) | 0 | (40,669) |
| Net Assets | 4,155,916 | (80,512) | 4,075,405 |
| Funded by: | | | |
| Reserves | | | |
| Revenue Reserve | (100,547) | 37,719 | (62,828) |
| Capital Reserve | (513,326) | 0 | (513,326) |
| Revaluation Reserve | (3,542,043) | 42,792 | (3,499,250) |
| Total Reserves | (4,155,916) | 80,512 | (4,075,405) |

HAWICK COMMON GOOD FUND

PROPERTY PORTFOLIO PERFORMANCE FOR 2015/16
(Actual Income and Expenditure to 31 December 2015)

| Fixed Assets | Net Book Value at 31/03/15 | Projected Depn Charge 2015/16 | Projected Net Book Value at 31/03/16 | Projected Rental Income 2015/16 | Actual Property Expenditure at 31/12/15 | | | | |
|--------------------------------|-------------------------------|----------------------------------|---|------------------------------------|---|----------------------|--------------|--------------|---------------|
| | | | | | Repairs | Rates, Water & Power | Ins | Other | Total |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| General | | | | | | | | | |
| Moat Park | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Moat Park Playground | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Hawick Golf Course | 73,000 | 0 | 73,000 | 9,200 | 0 | 0 | 0 | 0 | 0 |
| Acreknowe Reservoir (Part) | 0 | 0 | 0 | 0 | 206 | 0 | 0 | 0 | 206 |
| Williestruther Loch | 4,500 | 0 | 4,500 | 375 | 12,167 | 0 | 0 | 785 | 12,952 |
| Williestruther Cottage | 175,371 | 4,629 | 170,742 | 5,700 | 1,078 | 0 | 60 | 0 | 1,138 |
| Lochian Street Store | 17,537 | 463 | 17,074 | 2,550 | 0 | 0 | 83 | 0 | 83 |
| Common Haugh Car Park | 82,000 | 0 | 82,000 | 7,741 | 1,313 | 6,550 | 0 | 90 | 7,952 |
| Underhaugh | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Hawick Moor Racecourse & Bldgs | 33,760 | 1,240 | 32,520 | 175 | 5,815 | 0 | 1,477 | 125 | 7,417 |
| Hawick Moor Shootings | 4,000 | 0 | 4,000 | 300 | 0 | 0 | 0 | 0 | 0 |
| Woodend Grazings (West) | 1,500 | 0 | 1,500 | 75 | 0 | 0 | 0 | 0 | 0 |
| Millpath Stables | 21,940 | 560 | 21,380 | 0 | 45 | 0 | 2 | 0 | 47 |
| Ca'Knowe Monument | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Volunteer Park & Stand | 325,067 | 14,933 | 310,134 | 1,750 | 1,026 | 0 | 152 | 356 | 1,534 |
| Hawick Burgh Woodlands | 99,000 | 0 | 99,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Woodend Grazings (East) | 1,000 | 0 | 1,000 | 80 | 0 | 0 | 0 | 0 | 0 |
| Hawick Golf Club Sub Stn Site | 750 | 0 | 750 | 75 | 0 | 0 | 0 | 0 | 0 |
| Common Riding | 0 | 0 | 0 | 0 | 1,524 | 0 | 0 | 0 | 1,524 |
| Haggis Ha/Burnflat Wall | 0 | 0 | 0 | 0 | 1,005 | 0 | 0 | 0 | 1,005 |
| Williestruther Path | 0 | 0 | 0 | 0 | 7,951 | 0 | 0 | 0 | 7,951 |
| 100 Stairs and Adjacent Land | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Property Expenditure (General) | - | - | - | - | 889 | 1,580 | -39 | 2,239 | 5,229 |
| General Sub Total | 839,425 | 21,825 | 817,600 | 28,021 | 33,019 | 8,130 | 1,735 | 4,155 | 47,039 |

| Fixed Assets | Net Book Value at 31/03/15 £ | Projected Depn Charge 2015/16 £ | Projected Net Book Value at 31/03/16 £ | Projected Rental Income 2015/16 £ | Actual Property Expenditure at 31/12/15 | | | | |
|---------------------------------|------------------------------------|---------------------------------------|--|---|---|---------------------------|--------------|--------------|---------------|
| | | | | | Repairs £ | Rates, Water & Power £ | Ins £ | Other £ | Total £ |
| Pilmuir | | | | | | | | | |
| Pilmuir Farm | 1,796,251 | 3,749 | 1,792,502 | 45,000 | 10,308 | 0 | 1,225 | 0 | 11,533 |
| Pilmuir Farm Cottage | 156,400 | 3,600 | 152,800 | 7,200 | 2,584 | 0 | 0 | 0 | 2,584 |
| Pilmuir Farm Shed & Silage Pit | 0 | 0 | 0 | 0 | 3,050 | 0 | 0 | 0 | 3,050 |
| Property Expenditure (General) | - | - | - | - | 0 | 0 | 0 | 314 | 314 |
| Pilmuir Sub Total | 1,952,651 | 7,349 | 1,945,302 | 52,200 | 15,942 | 0 | 1,225 | 314 | 17,481 |
| St Leonards | | | | | | | | | |
| St Leonards Farmhouse Buildings | 251,111 | 4,889 | 246,222 | 9,600 | 315 | 0 | 454 | 0 | 769 |
| St Leonards Cottage & Park | 209,471 | 5,529 | 203,942 | 5,400 | 742 | 0 | 78 | 0 | 820 |
| St Leonards Hut | 3,200 | 3,200 | 0 | 0 | 1,381 | 0 | 31 | 0 | 1,412 |
| St Leonards Grazings (Lot 1) | 135,000 | 0 | 135,000 | 1,349 | 0 | 0 | 0 | 0 | 0 |
| St Leonards Horse Gallop | 17,000 | 0 | 17,000 | 600 | 0 | 0 | 0 | 0 | 0 |
| St Leonards Grazings (Lot 2) | 267,000 | 0 | 267,000 | 7,191 | 0 | 0 | 0 | 0 | 0 |
| Property Expenditure (General) | - | - | - | - | 482 | 0 | 0 | 314 | 796 |
| St Leonards Sub Total | 882,782 | 13,618 | 869,164 | 24,140 | 2,919 | 0 | 563 | 314 | 3,797 |
| Total | 3,674,858 | 42,792 | 3,632,066 | 104,361 | 51,880 | 8,130 | 3,524 | 4,783 | 68,316 |

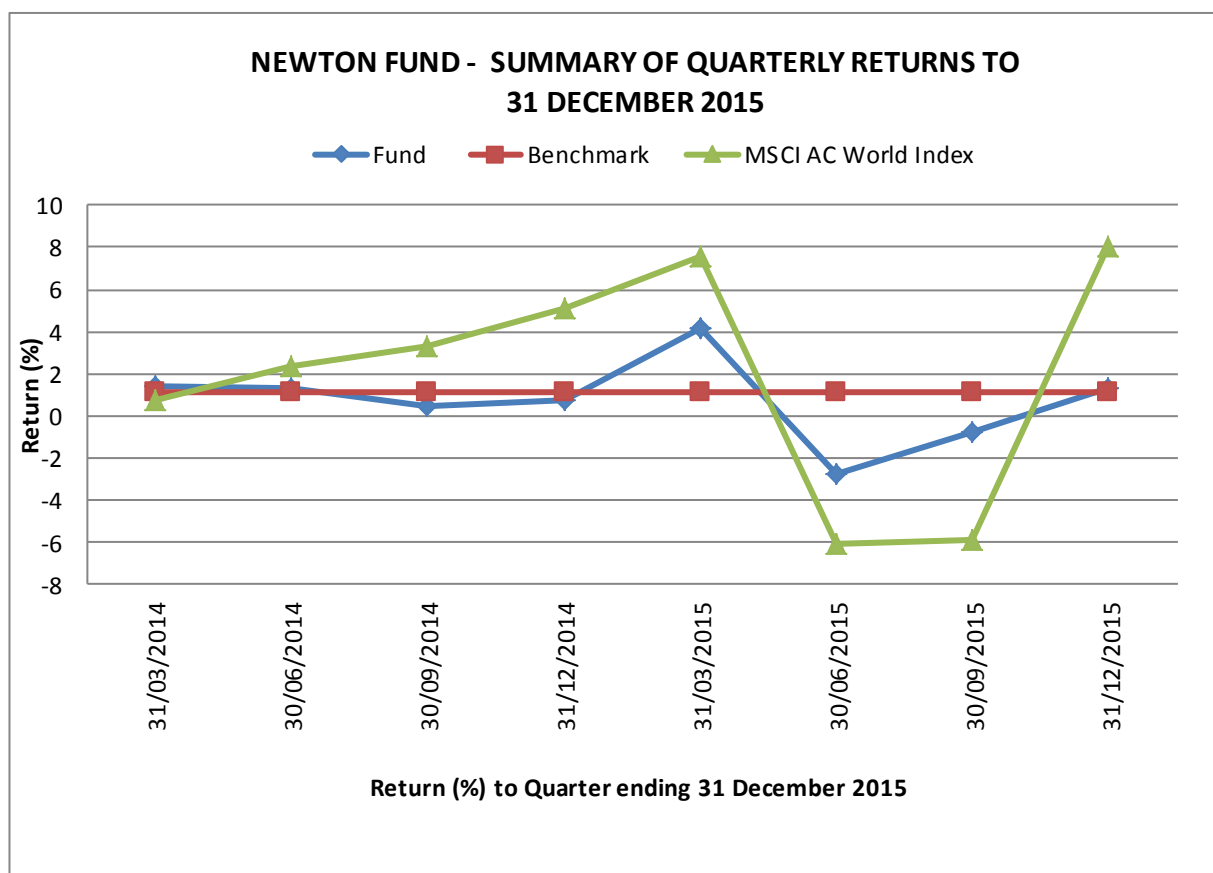
HAWICK COMMON GOOD FUND

INVESTMENTS EXTERNALLY MANAGED IN NEWTON REAL RETURN FUND

| Cost of Investment | Units | £ |
|---|----------------|----------------|
| 13 December 2013 | 102,901 | 192,394 |
| 17 January 2014 | 30,010 | 56,884 |
| 24 January 2014 | 29,680 | 56,036 |
| 3 February 2014 | 28,602 | 53,857 |
| Total Invested to 31 December 2015 | 191,193 | 359,171 |

| Value of Investment | £ |
|---|--------------|
| 31 March 2015 | 377,491 |
| 30 June 2015 | 366,766 |
| 30 September 2015 | 356,326 |
| 31 December 2015 | 361,164 |
| 31 March 2016 | |
| Increase/(Decrease) from Total Cash Invested | 1,993 |

The following chart shows the Newton Funds quarterly return performance against the Benchmark and against an equity performance index (MSCI AC World Index).



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